

**Kimble County Hospital District**  
**MEETING MINUTES**  
**Monday, November 30, 2020 at 6:00 p.m.**

Members present: Bill Simon, Bobby Chenault, Barbara Conklin, Lewis Allen, Marshall Heap and Paul Bierschwale. Nicholas Lumbley was unable to attend. Preferred Hospital Leasing, Junction, Inc.; Duke Young PHLJ Hospital Administrator.

Visitors: Junction Eagle reporter: Larry Harrison.

**1. Call to order and establish quorum.**

A quorum was established. The meeting was called to order by Board President Simon at 6:01 p.m. in the conference room of the Kimble Hospital. Mr. Chenault opened the meeting with prayer.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

No public comments were made.

**3. Approval of prior meeting minutes: October 26, 2020.**

Board President Simon led the board to review and adopt the minutes presented. After review of the October 26, 2020 minutes; *Mr. Allen made a motion to approve the minutes as written and Mr. Heap seconded the motion, the motion passed 5-0.*

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young gave his report on the activities at the Hospital and Clinic to date:

1. Hospital/ Clinic Reports.

a. Key Statistics

i.	Inpatient days	down	51%
ii.	Outpatient Services		
	1. Radiology	up	1%
	2. Physical Therapy	up	10%
	3. Laboratory	up	3%
iii.	ER Visits were	unchanged	---
iv.	Clinic Visits	up	11%
v.	Patient Transfers	up	6%

Young answered questions from the board about the updates that were presented.

2. Covid19 Community Update: Young reported that PHLJ had applied to be a distribution center for the vaccine when it came available somewhere in January/February time frame. Also the Hospital had the treatment drugs on hand for Covid.

3. Edwards County update: Mr. Young reported that PHLJ had finalized efforts to establish a clinic in Rocksprings. He informed the board on the clinic schedule and the benefits to Kimble Hospital.

No action was required and none was taken. Mr. Bierschwale arrived during this agenda item making the member count 6.

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mrs. Conklin presented the current financials for November 2020 and also reported on bills paid. Board President Simon called for action on the presented financials.

*Heap made a motion to approve the financials as written, the motion was seconded by Bierschwale and the motion passed 6-0.*

**6. Discuss and consider adoption of proposed KCHD budget for 2020-2021.**

Conklin reported receiving the final tax numbers from KCAD, the numbers were plugged into the proposed budget (specifically budget item #16). *Upon review of the final budget, Mr. Chenault made a motion to adopt the budget as written for 2020-2021, the motion was seconded by Mrs. Conklin and the motion carried 6-0. The budget presented was adopted.*

**7. Discuss and consider the 2019-2020 Hospital District annual audit.**

Board President Simon reported that Durbin and Company was engaged to start working on the 2019-2020 Hospital District annual audit (as contracted). A letter of engagement would be sent out to President Simon, Treasurer Conklin and District CPA Deanne Allen informing when the audit would start.

*No action was required and none was taken.*

**8. Discuss and consider date and agenda items for next meeting(s).**

After discussion (coming holidays being considered), Bierschwale moved to forgo the December meeting, Allen seconded and the motion carried 6-0 to forgo the December meeting unless an issue arose that necessitated it. President Simon then led the board to set a date for the next regularly scheduled KCHD Board meeting for January 18<sup>th</sup> 2021 at 6:00 pm in the Kimble Hospital meeting room.

**9. Adjourn.**

Simon called for meeting adjournment; *Chenault made the motion, Heap seconded and the motion passed 6-0.* The meeting was adjourned at 6:38 pm.

Respectfully submitted:

  
Bobby Chenault, Board Secretary