

**Kimble County Hospital District
AUDIT MEETING MINUTES
Monday, March 30, 2020 at 6:00 p.m.**

Members present: Claudette Primeaux, Trey Sullivan, Bobby Chenault, Marshall Heap and Bill Simon. Barbara Conklin and Stan Schuster joined by video conference (due to COVID-19 concerns). Preferred Hospital Leasing Junction: Duke Young PHLJ Hospital Administrator. Steven Thummel CPA (audit presenter) Durbin and Company L.L.P. also joining by video conference due to cautions over concerns of COVID-19 virus. No visitors present.

1. Call to order and establish quorum.

A quorum was established with 5 members present in house (only 4 needed) ---2 on video conference. The meeting was called to order by Board President Primeaux at 6:10 p.m. in the conference room of the Kimble Hospital.

2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).

No public comments were made.

3. Discuss and consider Durbin and Company L.L.P. presentation of draft 2019 KCHD audit.

Board President Primeaux turned the presentation over to Steven Thummel CPA with Durbin and Company. Mr. Thummel walked the board through the audit answering any questions as they came up. Mr. Thummel had caught a clerical error that Durbin and Company had made (numbers were flipped by mistake) on page 12 footnote # 6. Thummel stated this note would be corrected for the final audit paperwork.

Upon Mr. Thummel's conclusion of the audit presentation (a clean report), President Primeaux called for action on this item.

Mr. Sullivan made a motion to accept the audit as presented with corrections made, Mr. Simon seconded the motion and the motion passed unanimously.

Thummel reminded Primeaux and Sullivan to sign the Management Representation Letter (for the District) from Durbin and Company acknowledging the acceptance of Durbin and Company's fulfillment of assigned responsibility of auditing KCHD financial records and authorizing payment for the audit.

5. Discuss and consider date and agenda items for next meeting(s).

The next meeting date was set for April 27th at 6 p.m.

6. Adjourn

The meeting was adjourned at 7:53 pm.

Respectfully submitted:



Bobby Chenault, Board Secretary