

**Kimble County Hospital District**  
**“Healing the Hill Country”**

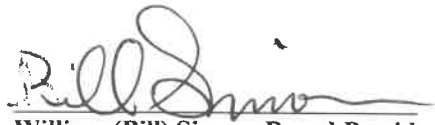
**349 Reid Road; Junction, Texas 76849      Phone:325-446-3321      Fax: 325-446-3769**

Notice is hereby given that in accordance with Governor Abbott’s declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, the Board of Directors of Kimble County Hospital District will meet at 6:00p.m. on Monday, July 26, 2021 or use a web browser with the link [www.bluejeans.com/325-446-3321](http://www.bluejeans.com/325-446-3321).

Copies of the July 26, 2021 meeting agenda and the board packet may be downloaded online at: <http://new.kimblecountyhospitaldistrict.org>. This meeting will be recorded and will be available by request from the District after the meeting.

**Agenda**  
**Monday, July 26, 2021**

1. Call to order and establish quorum.
2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).
3. Approval of prior meeting minutes: June 14, 2021
4. Discuss and consider update by Preferred Management on operation of KCHD medical facilities and administration.
5. Discuss and consider KCHD Treasurer’s reports (financial and bill payments).
6. Discuss and consider 2021-2022 draft budget in preparation for tax rate calculations.
7. Executive session (personnel)
8. Discuss and consider updating Bylaws.
9. Discuss and consider Tobacco fund audit.
10. Discuss and consider date and agenda items for next meeting(s).
11. Adjourn

  
William (Bill) Simon, Board President

**Notes to the Agenda:**

1. This notice is given pursuant to the Texas Open Meetings Act (the Act)
2. The Board may vote and/or act upon each item listed on the agenda.
3. The Board reserves the right to enter into executive session, closed to the public, concerning any of the agenda items when it is considered necessary and permissible under the Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the Kimble Hospital at (325)446-3321 prior to the meeting so appropriate arrangements can be made.
5. This is to certify that I, William Simon, posted this agenda on Thursday, July 22, 2021 at the Kimble County Courthouse, the bulletin board at Kimble Hospital, the glass window at the front entrance of the Junction Medical Clinic and online at: <http://new.kimblecountyhospitaldistrict.org>.

cc: KCHD Board members, Preferred Management, Kimble Hospital Foundation, KCHD Webmaster; <http://new.kimblecountyhospitaldistrict.org>. and the Junction Eagle.

Filed July 22, 2021  
at 9:29 o'clock A.M.  
Haydee Torres  
Haydee Torres, County Clerk, Kimble County Texas  
By Carolyn Lawhon Deputy  
CAROLYN LAWHON

**Kimble County Hospital District  
DRAFT MEETING MINUTES  
Monday, June 14, 2021 at 6:00 p.m.**

Members present: Bill Simon, Bobby Chenault (via zoom), Barbara Conklin, Lewis Allen, Paul Bierschwale and Nicholas Lumbley. Marshall Heap was unable to attend. Preferred Hospital Leasing, Junction, Inc.; Duke Young PHLJ Hospital Administrator. Durbin & Company L.L.P; Steven M. Thummel, CPA (KCHD Auditor).

Visitors: Junction Eagle reporter: Larry Harrison for Sarah.

**1. Call to order and establish quorum.**

A quorum was established, 6 members present. The meeting was called to order by Board President Simon at 6 p.m. in the conference room of the Kimble Hospital. Mr. Allen opened the meeting with prayer.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

There was no public comment.

**3. Approval of prior meeting minutes: May 17, 2021.**

Board President Simon led the board to review and adopt the minutes presented.

After review of the May 17, 2021 minutes; *Mr. Allen made a motion to approve the minutes as written and Mr. Lumbley seconded the motion, the motion passed 6-0.*

**ITEM #8** was dealt with at this time, then order returned to the posted agenda.

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young reported Hospital and Clinic numbers were really good, everything was trending up. Young submitted this report on the activities at the Hospital and Clinic to date:

1. Hospital/ Clinic Reports.

a. Key Statistics

i.	Inpatient days	unchanged	
ii.	Outpatient Services		
	1. Radiology	up	4%
	2. Laboratory	up	2%
iii.	ER Visits were	up	12%
iv.	Clinic Visits	up	4%
v.	Patient Transfers	down	33%

2. Vaccine Update: about 80 doses were administered on June 7<sup>th</sup> (second round of inoculations). 500 doses remain in storage---demand has fallen off.

3. Capital Equipment Update; Young updated board on Covid and current stimulus funding and expenditures on capital equipment purchasing such as 32 slice CT scanner flooring, AC units. Other items mentioned were new fiber lines installed and a new phone system, Nurses call station system replaced and also work to begin on new roof is coming soon..

*No action was required and none was taken.*

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mrs. Conklin presented the current financials through June 14, 2021 and also reported on bills to be paid, IGT payments she had been authorized to make and the adjusted balance owed to Preferred as of 6/14/21.

Board President Simon called for action on the presented financials and bills to be paid.

*Allen made a motion to approve the financials, the motion was seconded by Lumbley and the motion passed 6-0.*

*Another motion was made by Bierschwale to authorize bills to be paid; Rose Law Firm for \$280.00 and KCAD quarterly payment of \$23,497.50. Allen seconded the motion and the motion passed unanimously 6-0.*

**6. Discuss and consider Board Officers**

Board President Simon opened up the nominations for 2021 KCHD officers. It was the general consensus that the current officers were doing a good job and that if all were in agreement, that by vote the current officers would remain in their respective office. Simon called for action; *Bierschwale made the motion that Bill Simon is re-installed as President, Barbara Conklin is re-installed as Treasurer and Bobby Chenault would be re-installed as Secretary. Mr. Allen seconded the motion and the motion passed 6-0.*

**7. Discuss and consider website.**

Chenault gave an update on new website host. Chenault reported all systems are go, website is up and running---great job by Vivian Lumbley.

**8. Discuss and consider 2020 audit.**

Steven M. Thummel walked the board through the 2020 audit. Questions from board members were answered by Thummel. Kimble County Hospital District was given a clean opinion by the audit firm---Durbin & Company. Simon called for action on the item; *Conklin made a motion to approve the completed audit and Bierschwale seconded and the motion was approved 6-0.*

**9. Discuss and consider Tobacco Fund.**

Board President Simon led discussion on various ways to be able to track the Tobacco Funds that are annually received and how the funds are allocated. After much discussion it was decided that a spread sheet would be created to record/track the funds ---what comes in and where it will go as the Board decides its implementation in the future.

**10. Discuss and consider date and agenda items for next meeting(s).**

President Simon then led the board to set a date for the next regularly scheduled KCHD Board meeting for July 26<sup>th</sup> 2021 at 6:00 pm in the Kimble Hospital meeting room. Items were discussed to be placed on the agenda. After consideration and discussion, *Allen made a motion for the time and date mutually agreed on by all (July 26<sup>th</sup> 2021 at 6:00 pm in the Kimble Hospital meeting room) and to adjourn the meeting and Bierschwale seconded the motion and the motion passed 6-0.*

**11. Adjourn.**

The meeting was adjourned at 7:40 pm.

Respectfully submitted:

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Bobby Chenault, Board Secretary



## Kimble Hospital District Board Meeting, June 2021 Review

1. Hospital / Clinic Reports	Total	From Prior Month
a. Key Statistics		
i. Inpatient Days	23	26%↓
ii. Outpatient Services		
1. Radiology	343	11%↑
2. Laboratory	1,869	22%↑
iii. ER Visits	180	-----
iv. Clinic Visits	483	4%↑
1. JMC	405	
2. RSMC	78	
v. Patient Transfers	36	33%↑
2. Employee Appreciation		
3. Capital Equipment Update		
4. Provider Relief Funds		

**KIMBLE HOSPITAL**

**PATIENT WORKLOAD AND SERVICE REPORT**

10/1/2020 - 09/01/2021

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	FYTD 2021
<b>Total Patient Days</b>	27	67	83	86	77	32	28	30	23				453
Medicare	0	19	44	35	9	15	10	8	15				155
Medicare SB	0	14	3	28	39	7	4	9	1				105
Medicaid	3	3	3	0	6	4	3	4	0				23
Medicaid SB	0	0	0	0	0	0	0	0	0				0
Other	24	13	28	14	19	1	3	9	7				118
Other SB	0	18	8	3	6	9	8	0	0				52
<b>Average Pt Per Day</b>	<u>0.9</u>	<u>2.2</u>	<u>2.7</u>	<u>2.8</u>	<u>2.8</u>	<u>1.0</u>	<u>0.9</u>	<u>1.0</u>	<u>0.8</u>				<u>1.7</u>
<b>Occupancy Rate %</b>	6%	14%	18%	18%	17%	7%	6%	6%	5%				11%
<b>Admissions</b>	6	13	17	21	14	8	7	9	8				103
Medicare	0	4	11	10	2	5	3	4	4				43
Medicare SB	0	3	1	5	3	1	1	1	1				16
Medicaid	1	1	0	1	2	0	1	1	0				7
Medicaid SB	0	0	0	0	0	0	0	0	0				0
Other	5	4	4	4	6	1	1	2	3				30
Other SB	0	1	1	1	1	1	1	0	0				6
<b>Discharges</b>	5	12	18	19	14	10	6	9	9				102
Medicare	0	3	11	9	4	5	3	4	5				44
Medicare SB	0	2	1	4	2	2	1	1	1				14
Medicaid	1	1	0	1	2	0	0	2	0				7
Medicaid SB	0	0	0	0	0	0	0	0	0				0
Other	4	5	5	4	6	1	1	2	3				36
Other SB	0	1	1	1	0	2	1	0	0				6
<b>Avg. Length Of Stay</b>	5.4	3.9	4.5	3.9	2.7	2.0	3.1	2.6	2.8				3
Medicare	0.0	6.3	4.0	3.9	2.3	3.0	3.3	2.0	3.0				3
Medicaid	3.0	3.0	0.0	6.0	2.0	2.0	0.0	2.0	0.0				2
Other	6.0	2.6	5.6	3.5	0.6	1.0	3.0	4.5	2.3				0
<b>SB Avg. Length of Stay</b>	0	10.5	5.5	3.1	22.5	4	6	9	1				7
<b>ER Visits</b>	143	175	162	174	183	169	157	179	180				1522
<b>Lab Total</b>	1774	1635	2031	2119	1632	1826	1612	1649	1869				16147
<b>Radiology Total</b>	259	237	311	356	335	308	245	264	343				2658
CT Scans	89	77	98	112	109	100	65	68	137				855
<b>OBS Days</b>	9	13	18	12	14	11	6	9	6				98
<b>Junction Medical Clinic</b>	484	451	380	416	384	493	497	464	483				4052
<b>Physical Therapy</b>	529	486	649	419	443	639	677	609	554				5005
<b>GI Procedures</b>	1	1	3	0	2	2	3	3	0				15

## Junction & Rocksprings Medical Clinic - New Patients - 2021

### Junction

	Retainable* *includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns	Non-Retainable* * includes hunters/travelers and those working or living here temporarily	Total
January	16	11	27
February	10	4	14
March	27	1	28
April	22	8	30
May	13	3	16
June	21	10	31
July			
August			
September			
October			
November			
December			
Total	109	37	146

### Rocksprings

	Retainable* *includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns	Non-Retainable* * includes hunters/travelers and those working or living here temporarily	Total
January	15	0	15
February	27	0	27
March	27	0	27
April	33	0	33
May	25	0	25
June	34	1	35
July			
August			
September			
October			
November			
December			
Total	161	1	162

**Kimble Hospital Heritage Program for Senior Adults  
Outpatient Behavioral Health  
June 2021 Monthly Status Report**

TO: Duke Young, Administrator

FROM: Alexis Fletcher, LCSW - Program Director

		Gero IOP/SOP
Billable Units	<b>Budget</b>	225
	<b>Actual</b>	308
	<b>Variance</b>	<b>+83</b>
ADC	<b>Budgeted ADC</b>	4.4
	<b>Actual ADC</b>	6.2
	<b>Variance</b>	<b>+1.8</b>
<b>Patients Admitted</b>		16
Census Activity	<b>Referrals</b>	7
	<b>Admissions</b>	3
	<b>Discharges</b>	3
	<b>Conversion Rate</b>	<b>43%</b>
	<b>Tot Out Pt Census</b>	16
	<b>Days of Operation</b>	17

**I. Operations**

- Patient census at the end of June was 16. We had 7 referral, 3 admissions and 3 discharges. Actual billable units increased from 238 in May to 308 in June. Medicare Days increased from 86 in May to 106 in June 2021. In June, multiple marketing and Community Education contacts were made including:
  - PD met more of hospital staff
  - PD attended QAPI meeting on 6/1/21
  - MHTs did a CE Bingo game at Meals on Wheels
  - MHTs did Bingo at United Methodist Church
  - Heritage Staff provided breakfast to the Kimble Medical Clinic
- Patient Compliance to treatment decreased from 87% in May to 80% in June.
- Staffing Needs: F/T therapist John Collis will be leaving 7/8/21
- Environment (physical needs of unit): a “facelift” for clinic including painting all walls, new flooring throughout, new mini-blinds and curtains, etc (Duke given complete list per previous PD)
- Interactions with DHC VP Operations & date of most recent site visit: Donna Tidwell, VPO, DHC, provides oversight support weekly and as needed; regular call with PD on Wednesdays at 9 am and monthly call with PD, VP, and Clinical Director. Donna’s most recent site visit was on 1/18 and 1/19/2021.
- Melissa Lehman, DHC Clinical Services Director, completed a Clinical Service Site Visit Review on 11/11/2020 (scored 94% compliance). Katherine Abernathy is working on a planning a visit in the next couple of months either in-person or virtual.

**II. Clinical**

- Monthly Audit Results= QAPI indicators: 1)Suicide Assessment done at intake and within 3 programming days after admission 100%; 2) Informed Consent for Meds signed 100%; and 3) Master TX Plan Reviews every 30 days 100%
- Kimble Hospital (Heritage Program) Documentation: DHC Compliance Audit/Review—94%
- Outcome Measures (%) for 1st quarter 2021 = PHQ9 31 % improvement; GAD7 37 % improvement, Columbia Suicide Screenings completed 100%, Substance Abuse Screenings completed 100%, No-show rate 14%, Patient Satisfaction 95%

III. **Referral and Outreach**

- Plans to reach budgetary targets in July 2021 include:
  - Provide MOW with goodie bags for patients
  - Bingo at First United Methodist Church on 7/21/21
  - We will continue to communicate with Kimble Hospital DON about providing in-service training
  - PD to attend Med Staff meetings / Director's meetings /QAPI meetings
  - Junction Newspaper Article
  - Follow up with the Duke concerning the **Facebook advertisement** that previous PD creased to help increase community awareness of The Heritage Program for Senior Adults
  - Follow up with Duke concerning the Heritage pages on the **Kimble Hospital website** that previous PD created
  - Update flyers/ pulltabs in local business
  
- **July 2021 outreach goals:**  
# of referrals = 5   # of billable units = 225   # of admissions = 2   # of discharges = 1

*Alexis Fletcher, LCSW*  
**Program Director**  
**Diamond Health Care Corporation**

*DONNA TIDWELL*  
**VP – Operations**  
**Diamond Health Care Corporation**