

**Kimble County Hospital District  
"Healing the Hill Country"**

**349 Reid Road; Junction, Texas 76849 Phone:325-446-3321 Fax: 325-446-3769**

Notice is hereby given that in accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, the Board of Directors of Kimble County Hospital District will meet at 6:00p.m. on Monday, April 19, 2021 or use a web browser with the link [www.bluejeans.com/325-446-3321](http://www.bluejeans.com/325-446-3321).

Copies of the April 19, 2021 meeting agenda and the board packet may be downloaded online at: <http://new.kimblecountyhospitaldistrict.org>. This meeting will be recorded and will be available by request from the District after the meeting.

**Agenda  
Monday, April 19, 2021**

1. Call to order and establish quorum.
2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).
3. Approval of prior meeting minutes: March 15, 2021
4. Discuss and consider update by Preferred Management on operation of KCHD medical facilities and administration.
5. Discuss and consider KCHD Treasurer's reports (financial and bill payments).
6. Discuss and consider medical invoices from Kimble County.
7. Discuss and consider website.
8. Discuss and consider 2020 audit.
9. Discuss and consider date and agenda items for next meeting(s).
10. Adjourn

  
William (Bill) Simon, Board President

**Notes to the Agenda:**

1. This notice is given pursuant to the Texas Open Meetings Act (the Act)
2. The Board may vote and/or act upon each item listed on the agenda.
3. The Board reserves the right to enter into executive session, closed to the public, concerning any of the agenda items when it is considered necessary and permissible under the Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the Kimble Hospital at (325)446-3321 prior to the meeting so appropriate arrangements can be made.
5. This is to certify that I, William Simon, posted this agenda on Thursday, April 15, 2021 at the Kimble County Courthouse, the bulletin board at Kimble Hospital, the glass window at the front entrance of the Junction Medical Clinic and online at: <http://new.kimblecountyhospitaldistrict.org>.

cc: KCHD Board members, Preferred Management, Kimble Hospital Foundation, KCHD Webmaster; <http://new.kimblecountyhospitaldistrict.org>. and the Junction Eagle.

Filed April 15, 21  
at 1:45 o'clock P.M.  
Haydee Torreal  
Haydee Torreal, County Clerk, Kimble County Texas  
By Carolyn Lawhon Deputy  
CAROLYN LAWHON

**Kimble County Hospital District**  
**DRAFT MEETING MINUTES**  
**Monday, March 15, 2021 at 6:00 p.m.**  
**(February meeting canceled due to winter ice storm emergency)**

Members present: Bill Simon, Bobby Chenault, Barbara Conklin, Lewis Allen, Marshall Heap, Nicholas Lumbley and Paul Bierschwale. Preferred Hospital Leasing, Junction, Inc.; Duke Young PHLJ Hospital Administrator.  
Visitors: Junction Eagle reporter: Sarah Harrison and husband Larry. Waiting in lobby until called into meeting  
Kenda McPherson KCAD to address agenda item #9.

**1. Call to order and establish quorum.**

A quorum was established, 7 members present (Conklin via teleconference). The meeting was called to order by Board President Simon at 6:02 p.m. in the conference room of the Kimble Hospital. Mr. Allen opened the meeting with prayer.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

No public comments were made.

**3. Approval of prior meeting minutes: January 18, 2021.**

Board President Simon led the board to review and adopt the minutes presented. After review of the January 18, 2021 minutes; *Mr. Lumbley made a motion to approve the minutes as written and Mr. Heap seconded the motion, the motion passed 7-0.*

**AGENDA ITEM #9 was addressed at this time, then back to the order as set forth by the agenda.**

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young gave his report on the activities at the Hospital and Clinic to date:

1. Hospital/ Clinic Reports.

a. Key Statistics

i.	Inpatient days	down	12%
ii.	Outpatient Services		
	1. Radiology	down	6%
	2. Laboratory	down	29%
iii.	ER Visits were	up	5%
iv.	Clinic Visits	up	2%
v.	Patient Transfers	no change	

2. Covid19 Community Update: Young reported a downward trend in positive test results in the community.
3. Vaccine Program: supply is not meeting demand---Junction Medical Clinic and staff are pushing out what they are receiving as soon as it comes in, the supplier is not meeting the demand.
4. Capital Spending: using funds previously received from the government (Medicare Prepayment Plan) for covid related replacement items; AC unit overhaul (approximately \$193,000.00) by Trane from San Antonio, Carpet is being changed out, new dishwasher was installed, new CT scan is planned for and Gen Mark Analyzer was purchased. PHLJ has until June 30<sup>th</sup> to use as much of the approximately 3 million dollars for the replacement of any items related to the covid crisis.
5. Edwards County update: Mr. Young reported that the Rocksprings clinic usage was slowed due to the ice storm but otherwise has been doing well.

Young also informed the board of medical staff changes that would be taking place---Sanford would be leaving and Land would replacing as P.A.. However, Sandford has agreed (he would travel back and forth) to continue to be used in ER rotation schedule.

*No action was required and none was taken.*

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mrs. Conklin presented the current financials through February 19, 2021 and also reported on bills paid. Board President Simon called for action on the presented financials.

*Heap made a motion to approve the financials as reported, the motion was seconded by Bierschwale and the motion passed 7-0.*

**6. Discuss and consider invoices from Kimble County.**

Board President Simon asked Mr. Heap to bring this item into discussion. Mr. Heap had obtained information pertaining to this item and presented it to the board. Much discussion ensued and it was decided that the County Judge and representatives would need to be met with by a contingent from the District board and discuss a resolution to the matter. A three member committee that was formed--- Simon, Chenault and Allen agreed to meet with the Judge and County officials at a date and time to be determined (substitute members could be used if needed---no more than 3 members meeting).

**7. Discuss and consider 2021 Hospital District election calendar.**

District President Simon informed the board that no applications were received for the 2021 election season. Current members with terms expiring are Chenault and Conklin. No election would be necessary; Simon prompted the board to move to cancel the election.

*Bierschwale made a motion to cancel the election, the motion was seconded by Heap and the motion passed 7-0.*

**8. Discuss and consider website.**

Simon informed the board that a local individual had agreed to take over hosting and maintaining the District website for \$65 an hour. The board took this matter under discussion and agreed the price was reasonable.

*Mr. Allen made a motion to enter into an agreement with Vivian Lumbley to host and maintain the District Website and to setup financial payment structure to take care of website cost, the motion was seconded by Conklin the motion passed 6-0 with one --- (Nicholas Lumbley) abstaining from discussion on the matter and abstaining from the vote due to being related to Vivian (sister in-law).*

**9. Discuss and consider letter from KCAD.**

Kenda McPherson (Chief Tax Appraiser for Kimble Central Appraisal District) addressed the Board about a letter KCAD had sent to the Kimble Hospital District Board about funds left over from the KCAD 2019 budget (backed up by an audit of the KCAD). These funds are normally to be turned back to the entities in which they came from. This information and request had been sent in a letter from the KCAD to all entities including the Kimble County Hospital District. In this letter, KCAD has requested the option to keep the excess funds to be used for hiring a deputy chief appraiser. Tonight, McPherson was asking (in person) for the Kimble County Hospital District Board to grant this request, she had come to answer any questions and hoped to facilitate approval of this request. After hearing the information presented by McPherson; *Bierschwale made a motion to approve the retention of \$4346.70 by KCAD (excess funds from the 2019 KCAD budget) contingent upon all taxing jurisdictions approving this method for the purpose of hiring a Deputy Chief Tax Appraiser, the motion was seconded by Nicholas Lumbley and the motion passed unanimously 7-0.*

**10. Discuss and consider 2020 audit.**

Board President Simon led discussion on this item but not enough information was available. Simon agreed to send an email to Durbin to get an update for April board meeting.

*No action taken.*

**11. Discuss and consider date and agenda items for next meeting(s).**

President Simon then led the board to set a date for the next regularly scheduled KCHD Board meeting for April 19<sup>th</sup> 2021 at 6:00 pm in the Kimble Hospital meeting room. Items were discussed to be placed on the agenda.

**12. Adjourn.**

Simon called for meeting adjournment; *Bierschwale made the motion, Conklin seconded and the motion passed 7-0.* The meeting was adjourned at 7:38 pm.

Respectfully submitted:

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Bobby Chenault, Board Secretary



## Kimble Hospital District Board Meeting, March 2021 Review

1. Hospital / Clinic Reports	Total	From Prior Month
a. Key Statistics		
i. Inpatient Days	32	59%↓
ii. Outpatient Services		
1. Radiology	308	8%↓
2. Laboratory	1,826	11%↑
iii. ER Visits	171	6%↓
iv. Clinic Visits	493	16%↑
v. Patient Transfers	30	11%↑
2. Covid 19 Community Update		
3. Vaccine Program		

**PATIENT WORKLOAD AND SERVICE REPORT**

10/1/2020 - 09/01/2021

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	FYTD 2021
<b>Total Patient Days</b>	27	67	83	86	77	32							372
Medicare	0	19	44	35	9	15							122
Medicare SB	0	14	3	28	39	7							91
Medicaid	3	3	0	6	4	0							16
Medicaid SB	0	0	0	0	0	0							0
Other	24	13	28	14	19	1							99
Other SB	0	18	8	3	6	9							44
<b>Average Pt Per Day</b>	0.9	2.2	2.7	2.8	2.8	1.0							2.1
<b>Occupancy Rate %</b>	6%	14%	18%	18%	17%	7%							13%
<b>Admissions</b>	6	13	17	21	14	8							79
Medicare	0	4	11	10	2	5							32
Medicare SB	0	3	1	5	3	1							13
Medicaid	1	1	0	1	2	0							5
Medicaid SB	0	0	0	0	0	0							0
Other	5	4	4	4	6	1							24
Other SB	0	1	1	1	1	1							5
<b>Discharges</b>	5	12	18	19	14	10							78
Medicare	0	3	11	9	4	5							32
Medicare SB	0	2	1	4	2	2							11
Medicaid	1	1	0	1	2	0							5
Medicaid SB	0	0	0	0	0	0							0
Other	4	5	5	4	6	1							25
Other SB	0	1	1	1	0	2							5
<b>Avg. Length Of Stay</b>	5.4	3.9	4.5	3.9	2.7	2.7							3.9
Medicare	0.0	6.3	4.0	3.9	2.3	3.0							3.3
Medicaid	3.0	3.0	0.0	6.0	2.0	0.0							2.3
Other	6.0	2.6	5.6	3.5	0.6	1.0							3.2
SB Avg. Lenth of Stay	0	10.5	5.5	3.1	22.5	4							7.6
<b>ER Visits</b>	143	175	162	174	183	169							1,006
<b>Lab Total</b>	1774	1635	2031	2119	1632	1826							11,017
<b>Radiology Total</b>	259	237	311	356	335	308							1806
CT Scans	89	77	98	112	109	100							585
<b>OBS Days</b>	9	13	18	12	14	11							77
<b>Junction Medical Clinic</b>	484	451	380	416	384	493							2608
<b>Physical Therapy</b>	529	486	649	419	443	639							3165
<b>GI Procedures</b>	1	1	3	0	2	2							9

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**Junction & Rocksprings Medical Clinic - New Patients - 2021**

**Junction**

	<b>Retainable*</b> *includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns	<b>Non-Retainable*</b> * includes hunters/travelers and those working or living here temporarily	<b>Total</b>
January	16	11	27
February	10	4	14
<b>March</b>	<b>27</b>	<b>1</b>	<b>28</b>
April			
May			
June			
July			
August			
September			
October			
November			
December			
<b>Total</b>	<b>53</b>	<b>16</b>	<b>69</b>

**Rocksprings**

	<b>Retainable*</b> *includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns	<b>Non-Retainable*</b> * includes hunters/travelers and those working or living here temporarily	<b>Total</b>
January	15	0	15
February	27	0	27
<b>March</b>	<b>27</b>	<b>0</b>	<b>27</b>
April			
May			
June			
July			
August			
September			
October			
November			
December			
<b>Total</b>	<b>69</b>	<b>0</b>	<b>69</b>

**Kimble Hospital Heritage Program for Senior Adults  
Outpatient Behavioral Health  
March 2021 Monthly Status Report**

TO: Duke Young, Administrator

FROM: Lisa Martin, Program Director

		Gero IOP/SOP
Billable Units	<b>Budget</b>	225
	<b>Actual</b>	296
	<b>Variance</b>	<b>+71</b>
ADC	<b>Budgeted ADC</b>	5.67
	<b>Actual ADC</b>	5.80
	<b>Variance</b>	<b>+.13</b>
	<b>Patients Admitted</b>	4
Census Activity	<b>Referrals</b>	6
	<b>Admissions</b>	4
	<b>Discharges</b>	0
	<b>Conversion Rate</b>	<b>67%</b>
	<b>Tot OutPt Census</b>	114
	<b>Days of Operation</b>	17

**I. Operations**

- Patient census end of March was 18. We had 6 referrals, 4 admissions and 0 discharges. One of the six referrals was referred in March, but will be admitted in April. The other referral refused services at this time. Actual billable units increased from 141 in February to 296 in March. Medicare Days/Census increased from 57 in February to 114 in March. In March multiple marketing and Community Education contacts were made including:
  - PD wrote article for Junction Eagle (“Surprising Facts About Loneliness”)
  - PD delivered St. Patrick’s day gift to Don Glover with the American Legion and called Don on 3/30 to see how he was doing after wife’s death
  - MHT’s attended Don’s wife’s funeral
  - PD & MHTs delivered St. Patrick’s day gift basket to Duke & Elvia in the bus. office
  - PD sent article, “Helping Health Care Workers Cope with COVID-19-related Trauma” to DON to disperse to all nurses
  - PD delivered St. Patrick’s day goodies to Ted Sandlin, Director of EMS
  - PD attended 2 Med-Saff meetings and 1 Director’s meeting
  - PD delivered St. Patrick’s day goodies to Kimble Funeral Home(MHTs) emailed Asia at Junction Eagle a flyer for Bingo Party and delivered St. Patrick’s day candy baskets and pins
  - MHTs delivered breakfast and provided program info to Chief Rudy Supak at Junction Police Dept
  - All staff held a Bingo Party at First United Methodist Church (very well attended)
- Patient Compliance to treatment increased from 87% in February to 90% in March
- Staffing Needs: PRN therapist John Collis plans on becoming F/T for Kimble Hospital in June
- Environment (physical needs of unit): **New color printer** (ours no longer works properly and only prints in black and white), a “facelift” for clinic including painting all walls, new flooring throughout, new mini-blinds and curtains, small desk for group room, etc. (Duke given complete list)
- Interactions with DHC VP Operations & date of most recent site visit: Donna Tidwell, VPO, DHC, provides oversight support weekly and as needed; regular call with PD on Mondays at 1:00 pm and monthly call with PD, VP, and Clinical Director. Donna’s most recent site visit was on 1/18 and 1/19/2021.
- Melissa Lehman, DHC Clinical Services Director, completed a Clinical Service Site Visit Review on 11/11/2020 (scored 94% compliance).
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## II. Clinical

- Monthly Audit Results= QAPI indicators: 1)Suicide Assessment done at intake and within 3 days after admission 100%; 2) Informed Consent for Meds signed 100%; and 3) Master TX Plan Reviews every 30 days 100%
- Kimble Hospital (Heritage Program) Documentation: DHC Compliance Audit/Review—94%
- Outcome Measures (%) for 4<sup>th</sup> Qtr 2020 = PHQ9 55 % improvement; GAD7 42 % improvement, Columbia Suicide Screenings completed 100%, Substance Abuse Screenings completed 100%, No-show rate 13%, Patient Satisfaction 98%

## III. Referral and Outreach

- Plans to reach budgetary targets in April include:
  - Connect again for future referral of hospice patients with Kelly Land at New Century Hospice
  - Bingo at First UnitedMethodist Church on 4/20
  - Duke has contacted Brad Carnes with Preferred to get Heritage pages on the **Kimble Hospital website**—no progress at this time
  - Created **Facebook advertisement** and gave to Duke to help increase community awareness of The Heritage Program for Senior Adults
  - We will continue to communicate with Kimble Hospital DON about providing in-service training to the nurses
  - Junction Medical Clinic breakfast on 4/12/2021
  - Monthly lunch and regular email contact with the Ministerial Alliance
  - Market to Nicole Grubbs, Animal Control Officer for City of Junction
  - American Legion—call Don Glover
  - Goodie basket to MHMR—Robin Conner and Yvette Guana
  - Call Josepha at Meals on Wheels to see when we can do Bingo again
  - Med Staff meeting 4/7 at noon

- **March 2021 outreach goals:**

# of referrals = 5    # of billable units = 275    # of admissions = 3    # of discharges = 0

*Lisa Martin, LPC-S, LMFT*  
**Program Director**  
**Diamond Health Care Corporation**

*DONNA TIDWELL*  
**VP – Operations**  
**Diamond Health Care Corporation**

**Kimble County Hospital District Financial Report**  
4/19/2021

M&O Funds										
<b>JNB M&amp;O Checking Account #69639 - Interest Rate .01%</b>										
Balance as of last financial report: 3/8/2021										
<b>Deposits</b>										
	3/31/2021	Deposit		Interest				\$	19.46	
	4/1/2021	Deposit		Preferred Mgmt Cost Report 2020				\$	744,967.00	
<b>Withdrawals</b>										
	3/17/2021		Check #					\$	744,986.46	
	3/19/2021		697	Tax Bill				\$	23,947.50	
	4/8/2021		698	Junction Eagle				\$	91.10	
			699	Kimble Cty Hospital				\$	500,000.00	
<b>Total Deposits</b>										
<b>Total Withdrawals</b>										
Balance as of 3/8/2021										
<b>PHLJ Payment Analysis</b>										
Payments made from JNB M&O Checking Account #69639										
Balance as of 2/19/2021 in JNB M&O Checking Account #69639										
	7/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	7/2/2018			\$	(24,949.87)				IGT	
	8/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	9/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	9/7/2018			\$	(450,451.79)				IGT	
	10/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	11/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	12/1/2018			\$	63,973.76				As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.	
	12/7/2018								-255267.82 IGT	
									\$	2,188,442.09
									\$	2,409,389.95
									\$	1,749,342.02



	10/1/2019	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	11/1/2019	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	11/19/2019	\$	(9,473.46)	IGT					
	12/1/2019	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	1/1/2020	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	1/6/2020		-9994.23	IGT					
	2/1/2020	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	2/5/2020		-141658.5	IGT					
	3/1/2020	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	4/1/2020	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	5/1/2020	\$	65,442.39	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	6/1/2020	\$	68,714.51	As per the Renewal of Lease, Operating, and Indigent, Uncompensated, and Undercompensated Care and Maintenance Agreements signed 5/21/2018 plus annual CPI adjustment.					
	6/3/2020	\$	(10,024.00)	IGT					
	6/5/2020		-69659.37	IGT					





	CMS Reimbursements paid by Preferred for 2014				\$428,000.00 \$609,062.00 \$27,305			\$ 1,064,367.00	
	CMS Reimbursement paid by Preferred for 2015 (2015 Final Adjustment \$800)				\$984,581 \$800			\$ 985,381.00	
	CMS Reimbursement paid by Preferred for 2016	(2016 Final Adjustment \$5,785)			\$974,639 \$5,785			\$ 980,424.00	
	CMS Reimbursement paid by Preferred for 2017	(2017 Final Adjustment \$4,935)			\$888,022.80 \$4,935			\$ 892,957.80	
	CMS Reimbursement paid by Preferred for 2018				\$917,640.00			\$ 917,640.00	
	CMS Reimbursement paid by Preferred for 2019				\$771,572.00			\$ 771,572.00	
	CMS Reimbursement paid by Preferred for 2020				\$744,967.00			\$ 744,967.00	
							Total	\$ 8,284,391.80	
	**After final settlement by Medicare, any balance of funds owed are paid to the District. All payments will be reviewed and verified by an Independent auditor.**								
	<b>Capital Reserve Funds</b>								
	<b>JNB Capital Reserve Jumbo CD</b>								
	Balance as of 3/8/2021 as per online statements								
	#300732	Interest Rate .40%	Maturity Date 9/29/21	Term 24 months	Int. Paid \$205.06 on 3/29/2021			\$ 322,621.81	
								\$ 322,626.87	
	<b>Kimble Hospital Memorial Fund Savings Account (opened since 1985)</b>								
	<b>First State Bank Account #0031914</b>								
		Deposits						\$ -	
		Withdrawals						\$ -	
		<b>Total Memorial Funds</b>							\$ -