



## Kimble Hospital District Board Meeting, December 2020 Review

1. Hospital / Clinic Reports	Total	From Prior Month
a. Key Statistics		
i. Inpatient Days	83	24%↑
ii. Outpatient Services		
1. Radiology	311	31%↑
2. Laboratory	2,301	24%↑
iii. ER Visits	162	6%↓
iv. Clinic Visits	380	16%↓
v. Patient Transfers	26	30%↑
2. Covid 19 Community Update		
3. Vaccine Program		

**Kimble County Hospital District**  
**"Healing the Hill Country"**


**349 Reid Road; Junction, Texas 76849 Phone:325-446-3321 Fax: 325-446-3769**

Notice is hereby given that in accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, the Board of Directors of Kimble County Hospital District will meet at 6:00p.m. on Monday, January 18, 2021 or use a web browser with the link [www.bluejeans.com/325-446-3321](http://www.bluejeans.com/325-446-3321).

Copies of the January 18, 2021 meeting agenda and the board packet may be downloaded online at: <http://new.kimblecountyhospitaldistrict.org>. This meeting will be recorded and will be available by request from the District after the meeting.

**Agenda**  
**Monday, January 18, 2021**

1. Call to order and establish quorum.
2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).
3. Approval of prior meeting minutes: November 30, 2020
4. Discuss and consider update by Preferred Management on operation of KCHD medical facilities and administration.
5. Discuss and consider KCHD Treasurer's reports (financial and bill payments).
6. Discuss and consider 2021 Hospital District election calendar.
7. Discuss and consider website.
8. Discuss and consider letter from KCAD.
9. Discuss and consider date and agenda items for next meeting(s).
10. Adjourn



**William (Bill) Simon, Board President**

**Notes to the Agenda:**

1. This notice is given pursuant to the Texas Open Meetings Act (the Act)
2. The Board may vote and/or act upon each item listed on the agenda.
3. The Board reserves the right to enter into executive session, closed to the public, concerning any of the agenda items when it is considered necessary and permissible under the Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the Kimble Hospital at (325)446-3321 prior to the meeting so appropriate arrangements can be made.
5. This is to certify that I, William Simon, posted this agenda on Thursday, January 14, 2021 at the Kimble County Courthouse, the bulletin board at Kimble Hospital, the glass window at the front entrance of the Junction Medical Clinic and online at: <http://new.kimblecountyhospitaldistrict.org>.

cc: KCHD Board members, Preferred Management, Kimble Hospital Foundation, KCHD Webmaster; <http://new.kimblecountyhospitaldistrict.org>. and the Junction Eagle.

Filed January 14, 21  
at 9:30 o'clock P.M.  
Haydee Torres  
Haydee Torres, County Clerk, Kimble County Texas  
By Carolyn Lawhon Deputy  
CAROLYN LAWHON

**Kimble County Hospital District**  
**DRAFT MEETING MINUTES**  
**Monday, November 30, 2020 at 6:00 p.m.**

Members present: Bill Simon, Bobby Chenault, Barbara Conklin, Lewis Allen, Marshall Heap and Paul Bierschwale. Nicholas Lumbley was unable to attend. Preferred Hospital Leasing, Junction, Inc.; Duke Young PHLJ Hospital Administrator.

Visitors: Junction Eagle reporter: Larry Harrison.

**1. Call to order and establish quorum.**

A quorum was established. The meeting was called to order by Board President Simon at 6:01 p.m. in the conference room of the Kimble Hospital. Mr. Chenault opened the meeting with prayer.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

No public comments were made.

**3. Approval of prior meeting minutes: October 26, 2020.**

Board President Simon led the board to review and adopt the minutes presented. After review of the October 26, 2020 minutes; *Mr. Allen made a motion to approve the minutes as written and Mr. Heap seconded the motion, the motion passed 5-0.*

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young gave his report on the activities at the Hospital and Clinic to date:

1. Hospital/ Clinic Reports.

a. Key Statistics

i.	Inpatient days	down	51%
ii.	Outpatient Services		
	1. Radiology	up	1%
	2. Physical Therapy	up	10%
	3. Laboratory	up	3%
iii.	ER Visits were	unchanged	---
iv.	Clinic Visits	up	11%
v.	Patient Transfers	up	6%

Young answered questions from the board about the updates that were presented.

2. Covid19 Community Update: Young reported that PHLJ had applied to be a distribution center for the vaccine when it came available somewhere in January/February time frame. Also the Hospital had the treatment drugs on hand for Covid.

3. Edwards County update: Mr. Young reported that PHLJ had finalized efforts to establish a clinic in Rocksprings. He informed the board on the clinic schedule and the benefits to Kimble Hospital.

No action was required and none was taken. Mr. Bierschwale arrived during this agenda item making the member count 6.

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mrs. Conklin presented the current financials for November 2020 and also reported on bills paid. Board President Simon called for action on the presented financials.

*Heap made a motion to approve the financials as written, the motion was seconded by Bierschwale and the motion passed 6-0.*

**6. Discuss and consider adoption of proposed KCHD budget for 2020-2021.**

Conklin reported receiving the final tax numbers from KCAD, the numbers were plugged into the proposed budget (specifically budget item #16). *Upon review of the final budget, Mr. Chenault made a motion to adopt the budget as written for 2020-2021, the motion was seconded by Mrs. Conklin and the motion carried 6-0. The budget presented was adopted.*

**7. Discuss and consider the 2019-2020 Hospital District annual audit.**

Board President Simon reported that Durbin and Company was engaged to start working on the 2019-2020 Hospital District annual audit (as contracted). A letter of engagement would be sent out to President Simon, Treasurer Conklin and District CPA Deanne Allen informing when the audit would start.

*No action was required and none was taken.*

**8. Discuss and consider date and agenda items for next meeting(s).**

After discussion (coming holidays being considered), Bierschwale moved to forgo the December meeting, Allen seconded and the motion carried 6-0 to forgo the December meeting unless an issue arose that necessitated it. President Simon then led the board to set a date for the next regularly scheduled KCHD Board meeting for January 18<sup>th</sup> 2021 at 6:00 pm in the Kimble Hospital meeting room.

**9. Adjourn.**

Simon called for meeting adjournment; *Chenault made the motion, Heap seconded and the motion passed 6-0.* The meeting was adjourned at 6:38 pm.

Respectfully submitted:

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Bobby Chenault, Board Secretary

**KIMBLE HOSPITAL**  
**PATIENT WORKLOAD AND SERVICE REPORT**  
10/1/2020 - 09/30/2021

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	FYTD 2021
<b>Total Patient Days</b>	27	67	83										177
Medicare	0	19	44										63
Medicare SB	0	14	3										17
Medicaid	3	3	0										6
Medicaid SB	0	0	0										0
Other	24	13	28										65
Other SB	0	18	8										26
<b>Average Pt Per Day</b>	<u>0.9</u>	<u>2.2</u>	<u>2.7</u>										<u>1.9</u>
<b>Occupancy Rate %</b>	6%	14%	18%										13%
<b>Admissions</b>	6	13	17										36
Medicare	0	4	11										15
Medicare SB	0	3	1										4
Medicaid	1	1	0										2
Medicaid SB	0	0	0										0
Other	5	4	4										13
Other SB	0	1	1										2
<b>Discharges</b>	5	12	18										35
Medicare	0	3	11										14
Medicare SB	0	2	1										3
Medicaid	1	1	0										2
Medicaid SB	0	0	0										0
Other	4	5	5										14
Other SB	0	1	1										2
<b>Avg. Length Of Stay</b>	5.4	3.9	4.5										4.6
Medicare	0.0	6.3	4.0										3.4
Medicaid	3.0	3.0	0.0										2.0
Other	6.0	2.6	5.6										4.7
<b>SB Avg. Length of Stay</b>	0	10.5	5.5										5.3
<b>ER Visits</b>	143	175	162										480
<b>Lab Total</b>	1774	1635	2031										5,440
<b>Radiology Total</b>	259	237	311										807
CT Scans	89	77	98										264
<b>OBS Days</b>	9	13	18										40
<b>Junction Medical Clinic</b>	484	451	380										1315
<b>Physical Therapy</b>	529	486	649										1664
<b>GI Procedures</b>	1	1	3										5

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## Junction Medical Clinic - New Patients - 2020

	<b>Retainable*</b> <small>*includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns</small>	<b>Non-Retainable*</b> <small>* includes hunters/travelers and those working or living here temporarily</small>	<b>Total</b>
January	38	2	40
February	18	4	22
March	27	8	35
April	17	8	25
May	14	5	19
June	38	25	63
July	45	20	65
August	27	4	31
September	15	4	19
October	32	11	43
<b>November</b>	<b>38</b>	<b>9</b>	<b>47</b>
December			
<b>Total</b>	<b>309</b>	<b>100</b>	<b>409</b>

## Junction Medical Clinic - New Patients - 2020

	Retainable*	Non-Retainable*	Total
	*includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns	* includes hunters/travelers and those working or living here temporarily	
January	38	2	40
February	18	4	22
March	27	8	35
April	17	8	25
May	14	5	19
June	38	25	63
July	45	20	65
August	27	4	31
September	15	4	19
October	32	11	43
November	38	9	47
December	23	8	31
<b>Total</b>	<b>332</b>	<b>108</b>	<b>440</b>

**Kimble Hospital Heritage Program for Senior Adults  
Outpatient Behavioral Health  
November 2020 Monthly Status Report**

TO: Duke Young, Administrator

FROM: Lisa Martin, Program Director

		Gero IOP/SOP
<b>Billable Units</b>	<b>Budget</b>	225
	<b>Actual</b>	155
	<b>Variance</b>	<b>-70</b>
<b>ADC</b>	<b>Budgeted ADC</b>	4.00
	<b>Actual ADC</b>	4.30
	<b>Variance</b>	<b>+.30</b>
	<b>Patients Admitted</b>	1
<b>Census Activity</b>	<b>Referrals</b>	9
	<b>Admissions</b>	1
	<b>Discharges</b>	1
	<b>Conversion Rate</b>	.11%
	<b>Tot OutPt Census</b>	52
	<b>Days of Operation</b>	12

**I. Operations**

- Patient census end of November was 9. We had 1 admission and 1 discharge (for knee replacement surgery—we expect her back next week). Of the 9 referrals, 4 are pending assessment, 2 have Medicare Advantage, 1 was VA connected and hospital does not contract with the VA, and 1 was admitted 12/1/2020. One continues to refuse services although behavioral health care is highly recommended. Actual billable units decreased from 173 in October to 155 in November. Medicare Days/Census decreased from 61 to 52. In November multiple marketing contacts were made in the community by all staff:
  - Bingo at First United Methodist Church
  - talked to DON about in-service training for her nurses monthly (haven't heard back);
  - spoke with Virginia Bronts about PD speaking again at Lion's Club monthly meeting;
  - PD spoke with Dr. Jackson about providing services for a veteran referral;
  - PD spoke with Duke Young about contracting with VA hospital to provided health care for veterans in our community.
  - PD wrote and submitted article to Junction Eagle
  - Spoke with Lainey Simon with Simon Bros/Back Door Cafe to schedule a bingo party at the café—awaiting her to get back with us for a good date;
  - Emailed Asia Hapner at Junction Eagle a flyer with Bingo Party info to be published in the weekly events.
  - Provided information and left brochures and dropped off a Thanksgiving candy jar and “turkey droppings” to Davila Bee Hive, Don Glover and fellow veterans, Myndi Jameson at the Post Office, Megan Saucedo at library, Darla Douthit at Designs by Darla, Laurie Allen at Junction Warehouse, Officer Robert Pena at City Police Dept.
  - Posted flyer for bingo party to be held on 11/18 to Meals on Wheels, Buster's Laundry, and Lowe's bulletin board
  - Established a connection for future referrals of hospice patients with Kelly Land at New Century Hospice
  - Spoke with Meighan at JMC regarding lack of referrals from the providers. Meighan emailed all providers to remind them to refer when possible
  - Spoke to Brandi at Hill Country Preferred Home Health asking for referrals. Their census is low, but they will keep us in mind for referrals.



- Spoke to Cindy McFarland at the Senior Apartments to inquire if she had any new residents. She may refer, but has not been cleared to restart activities due to COVID-19.
- Called Josepha at MOW, which continues to keep the senior center closed due to COVID. She will let us know when they reopen so we can plan a bingo there.
- Served breakfast to JMC staff and left Heritage info for review.
- Took nurses at Kimble Hospital cards in appreciation of their service during COVID.
- Treated housekeeping to a bag of “turkey droppings” for their help with deep cleaning prior to our unit audit.
- Delivered a route of meals to patients at their homes, giving us an opportunity to assess residents for Heritage Program.
- Patient Compliance to Treatment decreased from 93.64% in October (goal is 90%) to 89% in November due to so many patients’ doctor appointments/surgeries/illness.
- Staffing Needs: MHT Desirae Newbury started 8/10/2020 and is learning quickly—90 day Performance Evaluation completed.
- Environment (physical needs of unit): Cleanliness of unit has improved somewhat. Spoke with Duke on 6/30 who said we should be able to start painting in the next couple of weeks. But apparently it’s difficult to get contractors to work in a hospital environment during the pandemic.
- Interactions with DHC VP Operations & date of most recent site visit: Donna Tidwell, VPO, DHC, provides oversight support weekly and as needed; regular call with PD on Mondays at 8:30am. Donna’s most recent site visit was on 2/12/2020.
- Melissa Lehman, DHC Clinical Services Director, completed a Clinical Service Site Visit Review on 11/11/2020 (scored 94% compliance).

**II. Clinical**

- Monthly Audit Results= QAPI indicators: 1)Suicide Assessment done at intake and within 3 days after admission 100%; 2) Informed Consent for Meds signed 100%; and 3) Master TX Plan Reviews every 30 days 100%
- Kimble Hospital (Heritage Program) Documentation: DHC Compliance Audit/Review—94%
- Patient Satisfaction (%)= 100%, 0 falls
- Outcome Measures (%) = PHQ9 26.67 % improvement; GAD7 43.48 % improvement (4<sup>th</sup> Q)

**III. Referral and Outreach**

- Plans to reach budgetary targets in December include:
  - Bingo at Methodist Church (budget permitting), and follow up with all community resources listed in Operations section. May also be able to schedule Bingo at the Housing Authority managed by Mindy Supak.
  - Duke has contacted Brad Carnes with Preferred to get Heritage pages on the Kimble Hospital website—no progress at this time.
  - We will address Kimble Hospital nursing staff as they are caring for an increased number of COVID patients at this time. We will plan a drop off lunch so they can come and go as needed. We will discuss with Sue Gentry other ideas to help reduce stress for the staff.
  - We will offer breakfast on a Friday morning for City Police Station staff. Officer Pena has been very receptive to our services and information provided recently.
  - 100 items will be distributed to all MOW homebound clients (X-mas themed).
  - Lisa has spoken to Virginia Bronts 2 times regarding speaking at the upcoming Lion’s Club meeting. She will get back to me with details.
  - Tammy and Desi will speak to Josepha at MOW regarding seniors who may be alone for X-mas and in need of small gifts such as socks, slipper, blankets, etc.
  -
- **December 2020 outreach goals:**  
 # of referrals = 5    # of billable units = 225    # of admissions = 3    # of discharges = 1

*Lisa Martin, LPC-S, LMFT*  
**Program Director**  
**Diamond Health Care Corporation**

**DONNA TIDWELL**  
**VP – Operations**  
**Diamond Health Care Corporation**