

**Kimble County Hospital District**  
**"Healing the Hill Country"**

**349 Reid Road; Junction, Texas 76849 Phone:325-446-3321 Fax: 325-446-3769**

Notice is hereby given that in accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, the Board of Directors of Kimble County Hospital District will meet at 6:00p.m. on Monday, November 30, 2020. The meeting will be available to the public by calling 888-748-9073 and entering meeting number 3254463321 or use a web browser with the link [www.bluejeans.com/325-446-3321](http://www.bluejeans.com/325-446-3321).

Copies of the November 20, 2020 meeting agenda and the board packet may be downloaded online at: <http://new.kimblecountyhospitaldistrict.org>. This meeting will be recorded and will be available by request from the District after the meeting.

**Agenda**  
**Monday, November 30, 2020**

1. Call to order and establish quorum.
2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).
3. Approval of prior meeting minutes: October 26, 2020
4. Discuss and consider update by Preferred Management on operation of KCHD medical facilities and administration.
5. Discuss and consider KCHD Treasurer's reports (financial and bill payments).
6. Discuss and consider adoption of proposed KCHD budget for 2020-2021.
7. Discuss and consider 2019-2020 Hospital District annual audit.
8. Discuss and consider date and agenda items for next meeting(s).
9. Adjourn

  
William (Bill) Simon, Board President

**Notes to the Agenda:**

1. This notice is given pursuant to the Texas Open Meetings Act (the Act)
2. The Board may vote and/or act upon each item listed on the agenda.
3. The Board reserves the right to enter into executive session, closed to the public, concerning any of the agenda items when it is considered necessary and permissible under the Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the Kimble Hospital at (325)446-3321 prior to the meeting so appropriate arrangements can be made.
5. This is to certify that I, William Simon, posted this agenda on Tuesday, November 24, 2020 at the Kimble County Courthouse, the bulletin board at Kimble Hospital, the glass window at the front entrance of the Junction Medical Clinic and online at: <http://new.kimblecountyhospitaldistrict.org>.

cc: KCHD Board members, Preferred Management, Kimble Hospital Foundation, KCHD Webmaster; <http://new.kimblecountyhospitaldistrict.org>. and the Junction Eagle.

BENCH FILED

11-24-20

Date

  
Kimble County Judge

Time: 3:00 P.M.

**Kimble County Hospital District  
DRAFT MEETING MINUTES  
Monday, October 26, 2020 at 6:00 p.m.**

Members present: Bill Simon, Bobby Chenault, Barbara Conklin, Lewis Allen, Marshall Heap, Paul Bierschwale and Nicholas Lumbley. Preferred Hospital Leasing, Junction, Inc.; Duke Young PHLJ Hospital Administrator.  
Visitors: Junction Eagle reporter: Sarah Harrison.

**1. Call to order and establish quorum.**

A quorum was established. The meeting was called to order by Board President Simon at 6:02 p.m. in the conference room of the Kimble Hospital. Mr. Bierschwale opened the meeting with prayer.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

No public comments were made.

**3. Approval of prior meeting minutes: September 28, 2020 and October 12, 2020.**

Board President Simon led the board to adopt the minutes presented separately. After review of the September 28, 2020 minutes; Mrs. Conklin made a motion to approve the minutes as written and Mr. Allen seconded the motion and the motion passed 6-0 (Mr. Heap had not yet arrived at the reading of these minutes).

The board then reviewed October 12, 2020 minutes; Bierschwale made a motion to approve the minutes as written and Lumbley seconded the motion and the motion passed 7-0 (Mr. Heap arrived at the reading of these minutes).

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young gave his report on the activities at the Hospital and Clinic to date:

1. Hospital/ Clinic Reports.

a. Key Statistics

i.	Inpatient days	down	14%
ii.	Outpatient Services		
	1. Radiology	down	3%
	2. Physical Therapy	down	20%
	3. Laboratory	up	9%
iii.	ER Visits were	up	6%
iv.	Clinic Visits	up	36%
v.	Patient Transfers	up	6%

Young answered questions from the board about the updates that were presented.

2. Covid19 Community Update: Young reported on the success of the 2 hour molecular Covid19 testing now available at Kimble hospital/clinic.

3. Medicare Advantage: Mr. Young reported on PHLJ efforts to inform hospital/clinic patients and caretakers as to the issues that can be associated with Medicare Advantage compared to **traditional** Medicare.

4. Budget Year 2021---Young reported on goals for the upcoming 2021 year.

Young concluded his report.

No action was required and none was taken.

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mrs. Conklin presented the current financials for October 2020. Board President Simon called for action on the presented financials.

Heap made a motion to approve the financials as written, the motion was seconded by Bierschwale and the motion passed 7-0.

Conklin also reported that she would be paying a bill submitted by The Junction Eagle (for tax postings) of \$157.50.

**6. Discuss and consider adoption of proposed KCHD budget for 2020-2021.**

(No change) still awaiting final tax numbers from KCAD (to be taken up at next meeting). No action taken.

**7. Discuss and consider D & O insurance.**

Board President Simon presented the bid submitted by Burns and Wilcox through R.D. Kothmann Insurance for D&O insurance agency. The premium cost is \$4195.00 and a policy fee of \$250.00 (total cost \$4445.00). Simon called for action on the item; Mr. Allen made the motion to accept the bid as presented, Bierschwale seconded the motion and the motion carried 7-0.

**8. Discuss and consider the 2019-2020 Hospital District annual audit.**

Simon presented the proposed bid from Durbin and Company to perform the annual audit of the District (as required by enabling legislation). After some discussion; Chenault made a motion to accept the bid from Durbin and Company to perform the annual audit of the District, Bierschwale seconded the motion and the motion passed 7-0.

**9. Discuss and consider date and agenda items for next meeting(s).**

After discussion(holidays being considered), it was agreed that the next regularly scheduled KCHD Board meeting date would be set for November 30<sup>th</sup> 2020 at 5:30pm (all agreed an earlier meeting time works better) in the Kimble Hospital meeting room.

**10. Adjourn.**

Simon called for meeting adjournment; Conklin made the motion, Heap seconded and the motion passed 7-0. The meeting was adjourned at 7:38 pm.

Respectfully submitted:

---

Bobby Chenault, Board Secretary



## Kimble Hospital District Board Meeting, October 2020 Review

1. Hospital / Clinic Reports	Total	From Prior Month
a. Key Statistics		
i. Inpatient Days	27	51%↓
ii. Outpatient Services		
1. Radiology	259	1%↑
2. Physical Therapy	146	10%↑
3. Laboratory	1,774	3%↑
iii. ER Visits	143	----
iv. Clinic Visits	484	11%↑
v. Patient Transfers	17	6%↑
2. Covid 19 Community Update		
3. Edwards County Agreement		

**KIMBLE HOSPITAL  
PATIENT WORKLOAD AND SERVICE REPORT**

October 2020

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	FYTD 2021
<b>Total Patient Days</b>	27												27
Medicare	0												0
Medicare SB	0												0
Medicaid	3												3
Medicaid SB	0												0
Other	24												24
Other SB	0												0
<b>Average Pt Per Day</b>	0.9												
<b>Occupancy Rate %</b>	6%												
<b>Admissions</b>	6												6
Medicare	0												0
Medicare SB	0												0
Medicaid	1												1
Medicaid SB	0												0
Other	5												5
Other SB	0												0
<b>Discharges</b>	5												5
Medicare	0												0
Medicare SB	0												0
Medicaid	1												1
Medicaid SB	0												0
Other	4												4
Other SB	0												0
<b>Avg. Length Of Stay</b>	1.4												1.4
Medicare	0.0												0.0
Medicaid	3.0												3.0
Other	6.0												6.0
<b>Avg. Length of Stay</b>	0												0.0
SB	0												0.0
<b>ER Visits</b>	143												143
<b>Lab Total</b>	1774												1,774
<b>Radiology Total</b>	259												259
CT Scans	89												89
<b>OBS Days</b>	9												9
<b>Junction Medical Clinic</b>	484												484
<b>Physical Therapy</b>	146												529
<b>GI Procedures</b>	1												1

## Junction Medical Clinic - New Patients - 2020

	<b>Retainable*</b> <small>*includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns</small>	<b>Non-Retainable*</b> <small>* includes hunters/travelers and those working or living here temporarily</small>	<b>Total</b>
January	38	2	40
February	18	4	22
March	27	8	35
April	17	8	25
May	14	5	19
June	38	25	63
July	45	20	65
August	27	4	31
September	15	4	19
<b>October</b>	<b>32</b>	<b>11</b>	<b>43</b>
November			
December			
<b>Total</b>	<b>271</b>	<b>91</b>	<b>362</b>

**Kimble Hospital Heritage Program for Senior Adults  
Outpatient Behavioral Health  
October 2020 Monthly Status Report**

TO: Duke Young, Administrator

FROM: Lisa Martin, Program Director

		Gero IOP/SOP
<b>Billable Units</b>	<b>Budget</b>	225
	<b>Actual</b>	173
	<b>Variance</b>	<b>-52</b>
<b>ADC</b>	<b>Budgeted ADC</b>	4.00
	<b>Actual ADC</b>	4.80
	<b>Variance</b>	<b>+80</b>
	<b>Patients Admitted</b>	0
<b>Census Activity</b>	<b>Referrals</b>	2
	<b>Admissions</b>	0
	<b>Discharges</b>	0
	<b>Conversion Rate</b>	<b>0%</b>
	<b>Tot OutPt Census</b>	61
	<b>Days of Operation</b>	12

**I. Operations**

- Patient census end of September was 9. We had no admissions and no discharges. Of the 2 referrals, 1 patient refused services, and the other was admitted November 3<sup>rd</sup>. Actual billable units remained the same from 173 in September to 173 in October. Medicare Days/Census increased from 55 to 61. In October multiple contacts were made in the community by all staff: Bingo at Junction Housing Authority and First United Methodist Church—all individuals who sign in to events are called the next day; passed out brochures at JMC drive by flu shots event morning and afternoon; created an online training for DON for all nurses to complete; talked to DON about in-service training for her nurses monthly; spoke with Virginia Bronts about PD speaking again at Lion’s Club monthly meeting; distributed 100 Halloween items for Meals on Wheels; distributed breast cancer awareness ribbons to Junction National Bank; distributed Halloween pins to City Pharmacy and left pull-tab flyer on bulletin board; distributed Halloween pins to Preferred Home Health; distributed Halloween pins to Kimble Hospital; replaced pull-tab flyer at Menard Lowe’s; 11 mail-outs to private citizens containing “Best Kept Secret” flyer and other Heritage information; delivered Halloween candy baskets to Kimble County Sherriff’s Dept and spoke with Seth Barclay about program services; spoke with Kelly at Rafter 95 Crafts ‘N More about program services, open enrollment, and distributed Heritage and Medicare brochures; spoke with Bobbye at Menard Manor to arrange Bingo for independent living residents (Bingo ultimately cancelled due to rising COVID-19 cases); met with Mindy Supak at Junction Housing Authority about Heritage services and left Halloween magnets in community room for residents; spoke with Officer Pena about helping with referrals and the referral process—Halloween candy baskets were left for staff—we will target the City Police Station for future referrals; left information in front lobby area waiting room of Reflections; and, wrote monthly article for Junction Eagle (not yet published).
- Patient Compliance to Treatment increased from 86.13% in September to 93.64% in October (goal is 90%).
- Staffing Needs: MHT Desirae Newbury started 8/10/2020 and is learning quickly—90 day Performance Evaluation being completed now.
- Environment (physical needs of unit): Cleanliness of unit has improved somewhat. Spoke with Duke on 6/30 who said we should be able to start painting in the next couple of weeks. Also was told floors are being replaced at Heritage (after flooding occurred). No work has begun.
- Interactions with DHC VP Operations & date of most recent site visit: Donna Tidwell, VPO, DHC, provides oversight support weekly and as needed; regular call with PD on Mondays at

8:30am. Donna's most recent site visit was on 2/12/2020. Also, since COVID-19 outbreak, PDs have web-ex meetings with COVID-19 updates and related issues weekly.

**II. Clinical**

- Monthly Audit Results= QAPI indicators: 1)Suicide Assessment done at intake and within 3 days after admission 100%; 2) Informed Consent for Meds signed 100%; and 3) Master TX Plan Reviews every 30 days 100%
- Kimble Hospital (Heritage Program) Documentation: DHC Compliance Audit/Review—100%
- Patient Satisfaction (%)= 100%, 0 falls
- Outcome Measures (%) = PHQ9 26.67 % improvement; GAD7 43.48 % improvement (4<sup>th</sup> Q)

**III. Referral and Outreach**

- Plans to reach budgetary targets in October include: Bingo at Methodist Church, and follow up with all community resources listed in Operations section. Duke has contacted Brad Carnes with Preferred to get Heritage pages on the Kimble Hospital website—no progress at this time..
- **November 2020 outreach goals:**  
# of referrals = 4 # of billable units = 225 # of admissions = 2 # of discharges = 1

*Lisa Martin, LPC-S, LMFT*  
**Program Director**  
**Diamond Health Care Corporation**

*DONNA TIDWELL*  
**VP – Operations**  
**Diamond Health Care Corporation**