

Kimble County Hospital District  
"Healing the Hill Country"

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Notice is hereby given that in accordance with Governor Abbott's declaration of the COVID-19 public health threat and action to temporarily suspend certain provisions of the Texas Open Meetings Act, the Board of Directors of Kimble County Hospital District will meet at 6:00 p.m. on Monday, June 22, 2020. The meeting will be available to the public by: calling 888-748-9073 and entering meeting number 3254463321; or use a web browser with the link [www.bluejeans.com/3254463321](http://www.bluejeans.com/3254463321).

Copies of the June 22, 2020 meeting agenda and the board packet may be downloaded online at: <http://new.kimblecountyhospitaldistrict.org> This meeting will be recorded and will be available by request from the District after the meeting.

Agenda  
Monday, June 22, 2020

1. Call to order and establish quorum.
2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).
3. Approval of prior meeting minutes: May 18, 2020
4. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).
5. Discuss and consider appointment of three applicants to serve terms ending May 2023.
6. Administer Oath of Office and Anti-bribery Statement for new board members Lewis Allen, Paul Bierschwale and Nicholas Lumbley.
7. Discuss and consider election of board officers for term June 2020 -- May 2021.
8. Discuss updates to signature cancellations and authorizations at Junction National Bank.
9. Discuss and consider update by Preferred Management on operation of KCHD medical facilities and administration.
10. Discuss and consider date(s) and agenda items for next meeting(s).
11. Adjourn

*Claudette Primeaux*  
Claudette Primeaux, Board President

Notes to the Agenda:

1. This notice is given pursuant to the Texas Open Meetings Act (the Act)
2. The Board may vote and/or act upon each item listed on the agenda.
3. The Board reserves the right to enter into executive session, closed to the public, concerning any of the agenda items when it is considered necessary and permissible under the Act.
4. This is to certify that I, Claudette Primeaux, posted this agenda on Thursday, June 18, 2020 at the Kimble County Courthouse, the bulletin board at the Kimble Hospital, the glass window at the front entrance of the Junction Health Clinic, and online at: <http://new.kimblecountyhospitaldistrict.org>

cc: KCHD Board members, Preferred Management, Kimble Hospital Foundation, KCHD Webmaster, *The Junction Eagle*

Filed June 18 2020  
at 10:24 o'clock A.M.  
Haydee Torres  
Haydee Torres, County Clerk, Kimble County Texas  
By Carolyn Lawhon Deputy  
CAROLYN LAWTON

**Kimble County Hospital District  
DRAFT MEETING MINUTES  
Monday, May 18, 2020 at 6:00 p.m.**

Members present: Claudette Primeaux, Trey Sullivan, Bobby Chenault, Marshall Heap, Barbara Conklin, Bill Simon and Stan Schuster (by video conference). Preferred Hospital Leasing Junction: Duke Young PHLJ Hospital Administrator. Loren Tepper and Charlie Robbins with Air MedCare (via tele-conference).

Visitors: Junction Eagle reporter: Sarah Harrison.

**1. Call to order and establish quorum.**

A quorum was established with all 7 members present (Stan by video conference as allowed per recent provisions of the Texas Open Meetings Act due to Covid -19).The meeting was called to order by Board President Primeaux at 6:03 p.m. in the conference room of the Kimble Hospital.

**2. Public comment (limited to 5 minutes/participant or 15 minutes/organization).**

No public comments were made.

**6. Discuss and consider County renewal of AirMedCare contract for 07/26/2020--07/26/2021**

Item 6 was moved ahead. Primeaux introduced AirMedCare guests, and then allowed them to make their presentation to the Board. The Board was informed that Kimble County was no longer going to participate in the contract. For the AirMedCare contract to be renewed KCHD would be solely responsible. Tepper (Area Director of Sales Texas and New Mexico) and Robbins (in charge of the operational side in this area) presented the benefits of continued AirMedCare membership to Kimble County residents; they quoted convincing numbers and facts gathered from the history of the contract as related to Kimble County. Board members listened to the presentation attentively. The Board was told that on the new contract, the name of the contact person would need to be changed from the County designee to any or all members of KCHD Board (per the KCHD Board preference). Sullivan and Primeaux gave a brief history of the County and KCHD cooperation on the med-flight insurance program. Duke Young added comments from hospital side and PHLJ.

After considerable discussion, Primeaux called for action, *Mr. Sullivan made a motion to initiate new contract between KCHD and AirMedCare for air ambulance services 7/26/20 to 7/26/21—KCHD paying the full annual amount of \$21,500 with funds coming out of budget items marked Air Ambulance Contribution and Replacement Reserves. Chenault seconded the motion, the motion passed 7-0 unanimous.*

**3. Approval of prior meeting minutes --- March 16, 2020 (regular meeting) and March 30, 2020 (audit meeting) Minutes.**

After Board review, Mrs. Conklin made a motion to approve the minutes as written, Mr. Sullivan seconded the motion, and the motion passed 7-0.

**4. Discuss and consider update by Preferred on operation of KCHD's medical facilities and administration.**

Mr. Young gave an update on the activities at the Hospital and Clinic for April 2020.

**1. Hospital/ Clinic Reports---numbers are down due to the Covid 19 mandated shutdown.**

**a. Key Statistics**

i.	Inpatient days	down	30%
ii.	Outpatient Services		
	1. Radiology	up	3%
	2. Physical Therapy	down	25%
	3. Laboratory	down	10%
iii.	ER Visits were	down	11%
iv.	Clinic Visits	down	34%
v.	Patient Transfers	down	5%

**2. Covid 19 UPDATE**

Mr. Young informed the Board as to the Covid-19 related activities (testing etc.) taking place at Kimble Hospital and Clinic. PPE supply challenges and successes were discussed. Young explained possible future Covid-19 testing that may come to the clinic/hospital. There was funding made available to PHLJ (appx. 1.65 million dollars put into a pool to draw from) to support shortfall due to Covid related

shutdown from CMS and CARES ACT. Also grants were received from State Office of Rural Health (\$87,000) and Texas Hospital Association (\$6000); also not clear on how it all works with the Covid emergency, more clarification to come with Preferred watching it closely. Mr. Young explained the intricacies of this funding and the balancing act of possible reimbursement as best he understood it at this time. Young went on to explain how normal business might resume May 31st---elective surgery etc. (not solely Covid related). This completed the update.

*No action was required and none was taken.*

**5. Discuss and consider KCHD Treasurer's reports (financial, budget, and bill payments).**

Mr. Sullivan presented the financials for April / May 2020 and 2 bills to be paid. Mr. Sullivan reported the deposit of many items(3 months' worth due to meeting cancelation last month), one specifically being HHSC IGT Refund in the amount of \$15,429.71(this goes back to Preferred but is deposited in District account for holding until that payment is made to Preferred---which it was 4/3/20).

2 Bills presented for payment:

Off the Hook Marketing: for yearly website maintenance and postings in the amount of \$864.87.

The Junction Eagle Newspaper: ads placed for new board member solicitation in the amount of \$49.63.

Primeaux called for action on the item.

*Mr. Simon made a motion to approve the payment of the bills as presented, the motion was seconded by Heap, and the motion passed 7-0.*

*Mr. Heap made a motion to approve the financials as presented, the motion was seconded by Mr. Simon, and the motion passed 7-0.*

**6. Discuss and consider County renewal of AirMedCare contract for 07/26/2020--07/26/2021**

This item was moved in front of item 3.

**7. Discuss and consider applications, if any, received for three board member openings and process and schedule selection for terms ending May 2023.**

There were no applications received. Discussion ensued amongst the board members about seeking out qualified individuals and making an effort to fill the vacancies on the Board with qualified applicants.

*No action taken.*

**8. Discuss and consider temporary re-appointment(s) to the board.**

Due to the lack of applicants, and the need to have a quorum present to do District business (4 remaining members a minimum), Sullivan and Primeaux agreed to remain as active members to the District Board until the next meeting. The Board collaborated on possible officer replacements and election (availability and abilities) after much discussion, Conklin offered to meet with Treasurer Sullivan and become familiar with his method of handling the financial end of the Board and Simon offered to meet with Primeaux about becoming informed on duties as President of the Board.

Primeaux called for action on the item, *Conklin made a motion to re-appoint Primeaux and Sullivan to the KCHD Board until the next KCHD Board meeting. Simon seconded the motion ---the motion passed unanimously 7-0.*

**9. Discuss updates to the signature cancellations and authorizations at the Junction National Bank.**

Board President Primeaux informed the Board that she had been in contact with Junction National Bank and that the bank was reworking the whole signature card process and that she (Primeaux) would be letting the Board know when the bank was ready for signatures to be re-done---hopefully this week.

**10. Discuss and consider date and agenda items for next meeting.**

The next regularly scheduled meeting date was set June 22<sup>nd</sup> 6pm.

**11. Adjourn**

The meeting was adjourned at 7:35 pm.

Respectfully submitted:

\_\_\_\_\_  
Bobby Chenault, Board Secretary



## Kimble Hospital District Board Meeting, May 2020 Review

1. Hospital / Clinic Reports	Total	From Prior Month
a. Key Statistics		
i. Inpatient Days	20	50%↓
ii. Outpatient Services		
1. Radiology	259	4%↓
2. Physical Therapy	82	-----
3. Laboratory	1,502	19%↑
iii. ER Visits	155	20%↑
iv. Clinic Visits	321	22%↑
v. Patient Transfers	25	38%↑
2. Covid 19 Community Update		

**KIMBLE HOSPITAL  
PATIENT WORKLOAD AND SERVICE REPORT**

May 2020

	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	FYTD 2020
<b>Total Patient Days</b>	37	63	53	74	92	59	41	20					439
Medicare	17	25	15	25	27	13	11	5					138
Medicare SB	16	30	20	30	47	29	19	0					191
Medicaid	0	0	3	0	0	0	0	0					3
Medicaid SB	0	0	0	0	0	0	0	0					0
Other	4	8	8	8	10	17	5	15					75
Other SB	0	0	0	11	8	0	6	0					25
<b>Average Pt Per Day</b>	1.2	2.1	1.7	2.4	3.3	1.9	1.4	0.6	0.0	0.0	0.0	0.0	2.00
<b>Occupancy Rate %</b>	8%	14%	11%	16%	22%	13%	9%	4%	0%	0%	0%	0%	13%
<b>Admissions</b>	11	12	13	16	16	9	8	5					90
Medicare	6	6	7	7	7	3	3	2					41
Medicare SB	2	4	1	5	5	2	2	0					21
Medicaid	0	0	1	0	0	0	0	0					1
Medicaid SB	0	0	0	0	0	0	0	0					0
Other	3	2	5	3	3	4	2	3					25
Other SB	0	0	0	1	1	0	1	0					3
<b>Discharges</b>	8	12	13	10	22	11	7	5					88
Medicare	5	7	6	6	8	4	3	2					41
Medicare SB	1	3	3	1	8	3	2	0					21
Medicaid	0	0	1	0	0	0	0	0					1
Medicaid SB	0	0	0	0	0	0	0	0					0
Other	2	2	3	3	4	4	2	3					23
Other SB	0	0	0	0	1	0	0	0					1
<b>Avg. Length of Stay</b>	3.0	3.7	2.6	3.7	2.6	3.8	3.2	4.0					3.3
Medicare	3.4	3.6	2.5	4.2	3.4	3.3	3.7	2.5					3.3
Medicaid	0.0	0.0	3.0	0.0	0.0	0.0	0.0	0.0					0.4
Other	2.0	4.0	2.7	2.7	2.5	4.3	2.5	5.0					3.2
<b>Avg. Length of Stay SB</b>	16	10	6.67	41	6.11	9.67	12.5	0.0					12.7
<b>ER Visits</b>	175	210	157	171	171	139	125	155					1303
<b>Lab Total</b>	1524	1525	1615	1568	1721	1367	1231	1502					12053
<b>Radiology Total</b>	295	290	299	309	296	284	271	259					2283
CT Scans	66	80	85	72	91	73	93	93					653
<b>OBS Days</b>	7	5	25	8	11	11	13	9					89
<b>Junction Medical Clinic</b>	471	430	424	574	479	397	262	321					3358
<b>Physical Therapy</b>	117	120	138	210	184	112	84	82					1047
<b>GI Procedures</b>	2	3	4	5	4	0	0	0					18

### Junction Medical Clinic - New Patients - 2020

	Retainable* <small>*includes patients not seen at clinic in three+ years, patients establishing new PCP and local newborns</small>	Non-Retainable* <small>* includes hunters/travelers and those working or living here temporarily</small>	Total
January	38	2	40
February	18	4	22
March	27	8	35
April	17	8	25
May	14	5	19
June			
July			
August			
September			
October			
November			
December			
<b>Total</b>	<b>114</b>	<b>27</b>	<b>141</b>

**Kimble Hospital Heritage Program for Senior Adults  
Outpatient Behavioral Health  
May 2020 Monthly Status Report**

TO: Duke Young, Administrator

FROM: Lisa Martin, Program Director

		Gero IOP/SOP
<b>Billable Units</b>	<b>Budget</b>	225
	<b>Actual</b>	183
	<b>Variance</b>	<b>-42</b>
<b>ADC</b>	<b>Budgeted ADC</b>	4.00
	<b>Actual ADC</b>	5.08
	<b>Variance</b>	<b>+1.08</b>
<b>Patients Admitted</b>		1
<b>Census Activity</b>	<b>Referrals</b>	3
	<b>Admissions</b>	1
	<b>Discharges</b>	3
	<b>Conversion Rate</b>	<b>33%</b>
	<b>Tot OutPt Census</b>	58
	<b>Days of Operation</b>	12

**I. Operations**

- Patient Census end of May was 8 (up to 10 by June 2). We had 1 admission and 3 discharges (one pt discharged until the COVID-19 crisis is over due to unwillingness to follow safety precautions; one patient left town to go live with her daughter, and one moved to Kerrville). Of the 2 referrals not admitted, one was not interested, and one had Medicare Advantage Plan. Actual billable units decreased from 228 to 183. Medicare Days/Census decreased from 74 to 58. Plans to reach budgetary targets in June: marketing efforts have been greatly curbed since the start of the COVID-19 outbreak as we are trying to keep staff and patients safe. PD continues to submit monthly article to the Junction Eagle, we continue to do mail outs to patients with Medicare from the hospital registry, and have sent emails to hospital employees offering assistance where we can. John Collis is reaching out to local pastors offering our services and asking for referrals.
- Patient Compliance to Treatment increased from 91% to 92% with goal of 90%
- Staffing Needs: None.
- Environment (physical needs of unit): Cleanliness of unit has improved.
- Interactions with DHC VP Operations & date of most recent site visit: Donna Tidwell, VPO, DHC, provides oversight support weekly and as needed; regular call with PD on Mondays at 8:30am. Donna's most recent site visit was on 2/12/2020. Also, since COVID-19 outbreak, PDs have web-ex meetings with COVID-19 updates and related issues at 1:00pm daily.

**II. Clinical**

- Monthly Audit Results= QAPI indicators: 1)Suicide Assessment done at intake and within 3 days after admission 100%; 2) Informed Consent for Meds signed 100%; and 3) Master TX Plan Reviews every 30 days 100%
- Kimble Hospital (Heritage Program) Documentation: DHC Compliance Audit/Review—100%
- Patient Satisfaction (%)= 100%, 0 falls
- Outcome Measures (%) = PHQ9 26.67 % improvement; GAD7 43.48 % improvement (4<sup>th</sup> Q)

**III. Referral and Outreach**

- Referral Sources/Outreach Activities for May were: Interview with Teresa Green at Hill Country Preferred Home Health; follow up with Cindy McFarland at Senior Apartments who had asked for flyers saying she has a couple of residents interested after COVID-19 over; we emailed JMC about having a staff luncheon but they are unable to accommodate during COVID-19. June 2020 outreach goals & strategies: # of referrals = 3 # of billable units = 225 # of admissions = 2 # of discharges = 1

*Lisa Martin, LPC-S, LMFT*  
**Program Director**  
**Diamond Health Care Corporation**

**DONNA TIDWELL**  
**VP - Operations**  
**Diamond Health Care Corporation**

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